



# INTERNATIONALLY EDUCATED PROFESSIONALS BRIDGING PROGRAM

## APPLICATION TO GRADUATE

### Certificate in Canadian Business for Internationally Educated Professionals

APPLICATION TO GRADUATE		
Student #	Last Name/Family Name	First Name/Given Name(s)
Telephone	E-mail	IEP Program Area
Keep your information up-to-date! Make sure we have your current contact information. Visit 'My Personal Info' on the 'My Student Records' section of the Current Students Web site at <a href="http://www.yorku.ca/yorkweb/currentstudents/mystudentrecords">www.yorku.ca/yorkweb/currentstudents/mystudentrecords</a>		
Graduation Date (check one and enter year)		
<input type="checkbox"/> October 20____ <input type="checkbox"/> June 20____		

NOTES:

1. Submit the completed application to the IEP Bridging Program Office
2. Application deadline: as specified on the email you received from the IEP office
3. It is the University's policy to use the full legal registered names of students, as listed on the Student Information Systems, on the diploma. Any requests to change a name, by means of alteration or deletion, substitution or addition, must be accompanied by a Name Change Form and appropriate supporting documentation.
4. Students must satisfy the certificate residency rule (18 credits taken at York).
5. Minimum overall GPA required is 4.0 or (C ) over 24 credits to graduate with an IEP certificate.

To graduate with the certificate, you must complete 24 credits under Requirements A, B & C.  
Complete the following boxes and enter the grades you received.

### A) FOUNDATION COURSES/Core Requirements (9 credits)

FOUNDATION CODES	CREDIT (3.0 / 6.0)	GRADE
AP/ADMS 3015	3.0	
AP/ADMS 3020	3.0	
AP/ADMS 3060	3.0	

Last updated: April 14th, 2015



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## B) SPECIALIZED COURSES (9 credits)

All specialized courses MUST be taken under AP/ADMS or AP/PPAS for PPA.

It MUST be in the upper 3000/4000 levels listed on page 2 to count towards the certificate. If you are unsure, consult with the IEP office.

SPECIALIZED COURSE CODES	CREDIT (3.0 / 6.0)	GRADE

## C) ELECTIVE COURSES (6 credits)

Any undergraduate courses from AP/ADMS or AP/PPAS under levels 1000-4000 or any from the list of specialized courses page 2. \*Transfer credits/advanced standing may be granted under prior coursework in degrees outside York University if studies are less than 5 years old.

ELECTIVES	CREDIT (3.0 / 6.0)	GRADE

Calculate your GPA through this link: <http://www.yorku.ca/laps/students/gpa.html>

Tentative GPA calculation (minimum 4.0):

### COURSES AFTER GRADUATION:

If you are planning to take more courses after graduation, please write out a rationale.

How many courses are you planning to take? Specify the program.

### Office Use Only

Certificate Approved:  Yes  No cGPA \_\_\_\_\_ Authorized Faculty Rep: \_\_\_\_\_

Checked:  Name  Faculty  Program Input Date: \_\_\_\_\_ Initials: \_\_\_\_\_